



**City of Cayce
South Carolina**

**APPROVED MINUTES
PLANNING COMMISSION
Monday January 27, 2014
City of Cayce Council Chambers
6:00 p.m.**

I. CALL TO ORDER

Chair Ed Fuson called the meeting to order at 6:00 p.m. Members present were B. Kelly, R. Power, L. Mitchell, J. Raley, E. Fuson, C. Kueny and Mr. Brohem. Staff present was Shaun Greenwood, Monique Ocean and Michelle Paulchel.

II. APPROVAL OF MINUTES

Mr. Brohem made a motion to approve the minutes from the December 16, 2013, meeting to include a change to reflect that Mr. Mitchell was absent. Mr. Raley seconded the motion. The vote passed unanimously.

III. STATEMENT OF NOTIFICATION

Chair Ed Fuson asked if the public and media had been duly notified of the meeting. Michelle Paulchel stated everyone had been notified.

IV. OTHER BUSINESS

- Shaun Greenwood discussed the changes to the Land Development Regulations. Mr. Greenwood stated that he intended to have a representative from the Central Midlands Council of Governments present at the meeting but due to conflicts in scheduling the representative was not able to attend. Mr. Greenwood explained that two major issues needed further revision in order to complete the Land Development Regulations:

1. Private roads
2. Traffic impact studies (TIS)

Mr. Greenwood stated that some of the language may need to be changed because the way the draft is currently written, the City of Cayce would need a traffic engineer on staff to complete a Traffic Impact Study (TIS). The Planning Commission further discussed if a TIS was actually needed. The Planning Commission requested that staff research an acceptable threshold when determining if there was a need for a TIS. Mr. Greenwood agreed that staff would research the issue and have information at the next meeting. Mr. Greenwood also stated, in the matter of private roads, staff strongly suggests adopting Lexington County standards. Mr. Greenwood mentioned that Lexington County Public Works permitted private roads with the stipulation that the roads were approved by the Lexington County Planning Commission and written documentation that the owner of the road was knowledgeable that Lexington County Public Works would never take over maintenance of the road. The discussion ended with the Planning Commission stating they would like to see the proposed changes to the draft and the dialogue will be continued at the next meeting.

- A motion was made by Mr. Kueny to appoint Michelle Paulchel as secretary. Mr. Powers seconded the motion. The vote passed unanimously.
- A motion was made by Mr. Raley to appoint Mr. Powers as Vice Chairman. Mr. Kueny seconded the motion. The vote passed unanimously.
- A motion was made by Mr. Raley to appoint Mr. Fuson as Chair. Mr. Mitchell seconded the motion. The vote passed unanimously.
- A motion was made by Mr. Mitchell to approve the 2014 Meeting Schedule. Mr. Brohem seconded the motion. The vote passed unanimously.

V. ADJOURNMENT

Mr. Raley made a motion to adjourn. Mr. Kueny seconded the motion. All were in favor.